

Approved For Release 2000/08/15 : CIA-RDP80-00773A000100030063-0

25 February 1977

MEMORANDUM FOR: Deputy Director for Administration

25X1A

FROM : [REDACTED]
Acting Director of PersonnelSUBJECT : Office of Personnel Report --
Week Ending 25 February 1977

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1. Campus Attitudes: [REDACTED] of our [REDACTED] office reports that the Triton Times, the U. C. San Diego student newspaper, refused to run his general advertisement in their paper, stating that it was an editorial decision not to run CIA-related ads because of strong student sentiment against CIA on that campus. In sharp contrast, the UCLA Bruin (Los Angeles) raised no such objection and in fact asked permission to increase the size of the ad.

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2. Job Fair: [REDACTED] of the Office of Technical Service accompanied Recruiter [REDACTED] to Tulsa to participate in a statewide Job Fair of Electronic Technicians on the dates 23 and 24 February, sponsored by the Oklahoma Technical Society. About 30 candidates signed up in advance for interviews. This is a yearly affair and has been productive in the past, particularly for OTS and the Office of Communications.

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3. Retirement Activity: The following figures show total retirement activity for the period 10 January through 28 February. The figures in the clear show totals. The figures in parentheses represent persons who have opted for options of discontinued service or "involuntary" retirement and are included in the total figure. Thus, of 120 persons to go by 28 February, 84 are going under the "liberal" options.

	<u>CSC</u>	<u>CIARDS</u>	<u>Total</u>
Signed to go	55(38)	46(29)	101(67)
Not signed, but appear definite	9(9)	10(8)	19(17)
TOTAL	64(47)	56(37)	120(84)

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4. Regulations: During this week, the following were forwarded to Regulations Control Branch for publication:

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- "Consultants"
- "Pay Allowances for Missing Persons"
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5. Standards:

a. A redraft of the factor level descriptions and the occupational information for the Intelligence Information Report Series has been completed.

b. We continued research on the draft primary standard for evaluating Agency Supergrade positions.


6. Lenten Services: Lenten services were held in the auditorium on Ash Wednesday. Approximately 260 employees attended the Catholic service, and 60 attended the Protestant service.

7. Benefits Briefing: On 17 February, personnel from Insurance Branch and Personal Affairs Branch briefed a group of 20 employees at the Central Depot on matters relating to FEGLI, FEC, Casualty Assistance, and insurance programs available to Agency employees. We wish to present this briefing to as many groups of employees as possible in order to increase their awareness and understanding of possible employee benefits.

8. Audits: The audit of the Insurance Branch continues. The audit of the Employee Activity Association is almost completed and a draft report is expected in a few days.

9. Rehired Annuitants: The following rehired annuitant case was terminated for the Directorate of Administration:

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 -- Independent Contractor,
Office of Security, terminated 10 February
1977.

Coming Events: We plan to continue (a) our review of regulations and handbooks, (b) the analysis of APP statistics, and (c) our review of IC Staff draft of regulatory issuances.

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OD/Pers/[REDACTED]:jmm (25 Feb 77)